



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

March 17, 2006

Bob Kjellander, Treasurer
Republican National Committee
310 First Street S.E.
Washington, DC 20003

Response Due Date:
April 17, 2006

Identification Number: C00003418

Reference: December Monthly Report (11/1/05-11/30/05)

Dear Mr. Kjellander:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule B of your report discloses reimbursements to individuals. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in a calendar year, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information and clearly identify on the Schedule B, which reimbursement each memo entry relates to. If itemization is not necessary, you must indicate so in an amendment to this report. 11 CFR §§104.3(b)(3)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20, footnote 3

-Schedule B of your report discloses a reimbursement(s) to an individual(s) for apparent travel and subsistence advances in which the total amount reimbursed exceeds \$500. When the reimbursement amount to staff for travel and subsistence advances exceeds \$500, the payments by committee staff that make up the reimbursement may have to be itemized. For example, if the related payment(s) to any one vendor by the staff aggregates in excess of \$200 for the calendar year, the payment(s) must be itemized as a memo entry for that reimbursement. Each memo entry must include the

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complete name and address of the original vendor, as well as the date, amount and an adequate purpose. Please amend your report to include the missing information and clearly identify on the Schedule B, which reimbursement each memo entry relates to. If itemization is not necessary for a particular reimbursement to staff in excess of \$500, you must clarify this in an amendment to this report. 11 CFR §104.9 and Advisory Opinion 1996-20, footnote 3

-Schedule A supporting Line 15 discloses the refund of several disbursements (see chart below). However, it appears that these rebates/refunds were not previously reported by your committee. Please amend the appropriate report(s) to disclose the original date of the disbursement(s) on Schedule B supporting Line 21(b) of the Detailed Summary Page.

M. M. Boyce	\$155.28	11/2/05	Insurance
Gail Russell	\$602.38	11/16/05	Printing Costs
Cynthia Kinney	\$453.08	11/23/05	Insurance
M. M. Boyce	\$155.28	11/23/05	Insurance
Mt, Laurel Fairfield Inn Inc.	\$2,130.66	11/29/05	Lodging
NRCC	\$25.00	11/29/05	Audio Visual Services
Samuel Lambdin	\$226.54	11/29/05	Insurance

-Schedule B supporting Line 21(b) of your report discloses \$424,582.96 in apparent disbursements to various vendors as "memo" entries that do not appear to correspond with any itemized transaction(s). Please be advised, a memo entry is used to disclose additional information about an itemized transaction and the amount of a memo entry is not included in the total receipts or disbursements for the report. Please amend your report to provide clarifying information regarding these disbursements.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any

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questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1137.

Sincerely,

A handwritten signature in cursive script that reads "Katrina Senger".

Katrina Senger

Campaign Finance Analyst

Reports Analysis Division

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